

# Item 5.1 Outstanding Actions

## Governance, Risk and Best Value Committee

February 2017

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	19/10/2015	<a href="#">Committee Report Process</a>	To investigate technology offered by the new IT provider with a view to improving report format and reducing officer workload. To request a progress report back to Committee in one year.	Chief Executive	March 2017		
2	21/04/2016	<a href="#">Internal Audit – Audit and Risk Service: Delivery Model Update</a>	To ask that an update report on the internal audit function be provided to the Governance, Risk and Best Value Committee a year after implementation.	Acting Executive Director of Resources	Date TBC		Appointments will be made to the Internal Audit Service following the Legal & Risk organisation review, this will be reported to GRBV

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							in the near future – date TBC
3	26/05/16	<a href="#">Spot Checking on the Dissemination of Committee Decisions and Late Committee Reports</a>	To request an update report to the Governance, Risk and Best Value Committee on 2 February 2017.	Chief Executive	March 2017		
4	23/06/16	<a href="#">Recent Developments in Gaelic Education Provision in Edinburgh</a>	<p>1) To request a report to the Education, Children and Families Committee then to the Governance, Risk and Best Value Committee on the Council's current policy for GME access to secondary schools, the corresponding Government policy and an assessment on whether this was being met.</p> <p>2) To request that the current policy for GME</p>	Acting Executive Director of Children and Families	April 2017		<p>The report on GME secondary options will be considered within the Rising Rolls report at the Education, Children and Families Committee in March 2017.</p> <p>Policy for GME access to secondary schools is published on the</p>

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			<p>access to secondary schools was published on the Council website and to review the appropriateness of the distance from school criteria for GME admissions to secondary school. A work-plan of how this would be achieved, including actions in place to avoid any future legal challenge, should be in place by November 2016.</p>				<p>website and work-plan for the review of the policy is in development</p> <p>GME will also be included in a wider catchment area review report – date TBC</p>
5	26/09/16	<a href="#">Corporate Leadership Team Risk Update</a>	<p>To request that progress reports on the additional precautionary surveys currently being undertaken in buildings sharing similar design features to those of the PPP1 schools, would be referred to the Governance, Risk and Best Value Committee for</p>	Acting Executive Director of Resources	April 2017		

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			scrutiny.				
6	24/10/16	<a href="#">The City of Edinburgh Council – 2015/16 Annual Audit Report to members and the Controller of Audit</a>	To request a briefing note to members of the Governance, Risk and Best Value Committee and the Finance and Resources Committee in January 2017 on the changes to funding arrangements from the updated Local Government Accounting Code including specific information on Highways Network Assets.	Acting Executive Director of Resources	March 2018		The CIPFA have postponed the implementation date for the 2017/18 accounts to the end of the financial year. The expected completion date has been updated to March 2018 to reflect this.
7	24/10/16	<a href="#">Home Care and Re-ablement Service Contact Time</a>	To request an update report 6 months after the implementation of the new ICT system for shift allocation.	Chief Officer, Edinburgh Health and Social Care Partnership	Date TBC		
8	24/10/16	<a href="#">Governance of Major Projects:</a>	To request a follow-up report on the New	Chief Executive	March 2017		An Assurance Review will be

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		<a href="#">progress report</a>	Boroughmuir High School project including information on lessons learnt, cost implications and risks to the Council.				undertaken in December 2016 and the output shared with elected members in January 2017.
9	24/10/16	<a href="#">Governance of Major Projects: progress report</a>	To request a briefing note for members of Governance, Risk and Best Value Committee on the new Zero Waste Contract.	Chief Executive	January 2017	November 2016	<b>Recommended for closure – briefing note sent to members on 18 November 2016</b>
10	17/11/16	<a href="#">Emergency Repairs: Processes to approve and pay framework contractor invoices – report by the Acting Executive Director of Resources</a>	To include an update on the new IT system in the quarterly report to be considered at the Governance, Risk and Best Value Committee In April 2017.	Acting Executive Director of Resources	April 2017		
11	22/12/2016	<a href="#">Internal Audit</a>	To request an update	Executive	November		

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		<a href="#">Quarterly Update Report: 1 July 2016 – 30 September 2016</a>	report on the recommendation for Edinburgh Buildings Services by November 2017.	Director of Place	2017		
12	22/12/2016	<a href="#">Internal Update Follow Up Arrangements: status report from 1 July 2016 to 30 September 2016</a>	To request an update for the Governance, Risk and Best Value Committee in February 2017 on the reasons for the delay and timescale for completion of the reviews related to the contract management within roads services.	Chief Internal Auditor	February 2017	February 2017	Recommended for closure - on February agenda.
13	22/12/2016	<a href="#">Resources Team Risk Update</a>	1) To circulate information to members of the Governance, Risk and Best Value Committee on employee surveys.  2) To clarify for members of the Governance, Risk and Best Value	Acting Executive Director of Resources	February 2017		

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			Committee who provides support on management of data to parent and community councils.				
14	22/12/2016	<a href="#">Treasury Management: Mid-Term Report 2016/17</a>	To circulate the briefing note on the use of bonds by other local authorities specifically in London and Aberdeen to all councillors for information.	Acting Executive Director of Resources,	December 2016	December 2016	Recommended for closure, briefing note circulated to members on 28 December 2016.
15	22/12/2016	<a href="#">Property Conservation: Extra Judicial Agreements</a> – Note of Discussions	With the legacy statutory repairs resolution projects now close to completion, the Governance, Risk and Best Value Committee requests that Internal Audit conducts a 'project closure' review to establish if there are any lessons to be learned for the future. The terms of reference would be developed by the Chief Executive in consultation with the Conveners of the	Chief Executive	February 2017	February 2017	Recommended for closure, on February agenda

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			Governance, Risk and Best Value Committee and the Finance and Resources Committee. The proposed terms of reference would come to the Governance, Risk and Best Value Committee in February 2017 for approval.				